

## **HEADQUARTERS TECHNICAL SERVICES J&K SRIAGAR**

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**N.I.T 03 OF 2011**

**Dated :- 11/05/2011**

For and on behalf of the Governor of Jammu and Kashmir State, sealed tenders in two cover system (Technical & Commercial) are invited from original manufacturers, approved, authorized dealers / suppliers and registered firms affixing revenue stamp worth Rs 5/, duly sealed with sealing wax and stamp of the tenderer, for the supply of Power Supply, Computer items, Stationary and Miscellaneous items as specified in Annexure "A" to this NIT.

2. The tenders should be properly sealed and addressed to IGP Technical Services J&K Srinagar . The tender envelops should be superscribed "TENDER FOR NIT NO. 03 of 2011 for the supply of Power Supply, Computer items, Stationary and Miscellaneous items.

3. Tender form, Terms & Conditions and Specifications can be obtained on production of application form from the office of **Inspector General of Police Technical Services J&K, PHQ Humahama** on non refundable payment of **Rs. 500.**

4. Tender offers alongwith Annexure (s) duly accepted by the tenderer should reach this office by or before **02 June, 2011 upto 1100 hours.** The sealed Tenders should be handed over personally at the above office and a receipt obtained or be sent per registered post. No telegraphic tender shall be accepted.

5. The tenders will be opened on **03 June, 2011 at 1600 hours** in the office of **IGP Technical Services J&K Srinagar** in presence of intending tenderers who

may choose to be present. In case of unforeseen circumstances the date of opening of tenders received will be next working day.

6. Intending tenderers shall have to deposit earnest money of Rs. 5,000/- in the form of CDR pledged to Staff Officer to **Inspector General of Police, Technical Services J&K, Srinagar** without which tenders will not be considered. However, J&K Govt. rules with regard to furnishing of EMD in respect of Registered SSI units shall be applicable. The earnest money will be refunded to unsuccessful tenderers within one month of the final acceptance of the tender.

7. Tenders received after the prescribed time and date will not be accepted.

**Inspector General of Police,  
Technical Services J&K,  
Srinagar**

No:- IGP/TECH/Q- / NIT-3 /11/

Dated:- 11/05/2011

# THE ADQUARTERS TECHNICAL SERVICES J&K SRINAGAR

## TERMS AND CONDITIONS OF THE NIT NO: 03 OF 2011

1.	Tenders should be filled in clearly and with one ink. No cuttings/alterations /over-writings should be made in the tender. Correction, if any, be done clearly and properly initialled. No telegraphic tender shall be accepted;
2.	No conditional tender will be accepted/ entertained. It will be summarily rejected. No other condition than those mentioned in the terms set-forth will be entertained.
3.	Commercial bid cover shall include cost of the item as per prescribed format appended as Annexure "B",. The Technical bid shall include EMD, Tender Form, Terms & Conditions, Vat clearance certificate. Both the above mentioned covers should be sealed separately and kept in a 3rd cover and again sealed with wax and stamp of the tenderer. This cover should be superscribed with the tender number and stores ( <b>Power Supply,Computer items, Stationary and Miscellaneous items</b> ). The tenderers shall have to furnish sample of quoted items, wherever necessary.
4.	The tenderers should sign all the pages of terms and conditions and tender form as a token of the acceptance of all the terms and conditions of the tender.
5.	Direct or indirect canvassing on the part of tenderers or their representatives will disqualify their tenders.
6.	Orders can be placed for the whole or the part of the quantity of the articles tendered for, at the discretion of this office.
7.	Tenderers, who claim to be an SSI unit shall append a registration certificate duly issued by the competent authority.
8.	Earnest money deposit (EMD) shall be in the form of CDR/FDR from a Nationalized/ Scheduled Bank, pledged in the name of IGP Technical Services J&K. No Cash/Cheque or demand draft/postal order will be entertained. The earnest money in case of successful tenderers will be adjusted towards the security money (required to be deposited) for due performance of the agreed contract.
9.	All rates quoted must be F.O.R Destination and should include all taxes. In case of local supplies also, the rates should include all taxes and no cartage or charges for transportation will be given by this office and the delivery of the goods shall be given at the premises of Stores Technical Headquarters PCR Complex, Batmaloo Srinagar.
10.	The rate unit must not under any circumstance be altered and the rates must be entered in words as well as in figures.

11.	The authority/authorities reserve the right to accept any tender not necessarily the lowest tender and reject any tender without assigning any reason thereof in exercise of powers (8-6) of J&K book of Financial codes.
12.	The tenderers are required to furnish authenticated copy of sales tax / VAT clearance ending 3 <sup>rd</sup> quarter 2010 alongwith the tender offer. The Technical Hqrs shall be at liberty to put to scrutiny, verification etc. the certificates so furnished by the successful tenderer.
13.	Payment shall be made by the purchasing officer against each consignment delivered inspected, accepted, installed and properly brought on stock in the concerned stock registers of the Department. No advance payment shall be made;
14.	Remittance charges (Bank Commission) on payment made to the firms will be borne by the suppliers. The charges of stamp etc. shall be paid by the supplier while executing the agreement;
15.	The approved supplier shall be deemed to have fully understood the conditions, specifications, size, patterns, make etc. of the item/s etc. to be supplied and in case of any doubt may seek clarification;
16.	As soon as the acceptance of the tender is communicated to the successful tenderers, the contract shall be binding on him. The earnest money of the tenderer who backs out or withdraw his tender or fails to abide by it after acceptance thereof is communicated/ posted to him shall be forfeited besides other penal remedies that may be available to the Govt. of the J&K under the law for the time being in force in the State of J&K;
17.	All legal proceedings arising out of any dispute between the parties shall have to be instituted in the Courts situated in Srinagar and Jammu and not elsewhere;
18.	The successful tenderers shall arrange supplies within the period mentioned in the supply orders. The period of delivery and validity can however be extended, at absolute discretion of this Hqrs. provided sufficient reasons/justification are given by the supplier in such individual cases;
19.	The contract can be repudiated at any time if the supplies are not made according to satisfaction of the department.
20.	The decision of the accepting authority shall be final as to the quality of stores and shall be binding on the supplier. In case the articles supplied are not according to the approved sample they shall be rejected and made good by the replacement. The loss caused as per rejection/replacement of the supplies shall be entirely borne by the supplier. The rejected articles shall be lifted by the supplier within one week from the date of information of the rejection. The department shall in no case be responsible for any loss or damage that may occur to the rejected stores while these are in the premises;
21.	The suppliers shall be responsible for the proper packing of the supplies so as to avoid damage under normal conditions of transport by Sea, Rail Road or Air and deliver the material in good condition to the consignee at the destination. In the event of any loss damage, breakage, leakage or shortage, the supplier shall be liable to make good the loss and

	shortage found at the time of checking/inspection of material by the consignee. No extra cost on such account shall be admissible;
22.	If the approved supplier fails either to supply goods of the prescribed specification or to deliver the goods within the specified period, the Purchasing officer shall be at liberty to arrange supply either through first runner up or re-tendering.
23.	Insurance-  The goods will be delivered at the destination store in perfect condition. The supplier, if he so desires, may insure the valuable goods against loss by theft, destruction or damage by fire, flood, undue exposure to weather or otherwise viz. war rebellion, riot etc. The insurance charges will have to be borne by the supplier and this office shall not be required to pay such charges, if incurred.
24.	The Department reserves the right to add to/ suitably modify the terms and conditions (without prior notification) as per exigencies and hence above should not be construed as all inclusive;
25.	The supplier shall not assign or sublet his contract or any substantial part thereof to any other agency.
26.	The purchasing officer or his duly authorized representative shall have at all reasonable time access to the suppliers premises, and shall have the power to inspect and examine the materials and workmanship of the goods in case of SSI units.
27.	The rates etc. quoted against this NIT shall be valid for one year from the date of approval of these rates .

**Inspector General of Police,  
Technical Services, J&K,  
Srinagar.**

**Annexure "A" of NIT No. 03 of 2011 Dated 11/05/2011.**

<b>S.NO</b>	<b>NAME OF THE ITEM</b>
1.	CVT 1 KVA
2.	CVT 2 KVA
3.	CVT 3 KVA
4.	Stabilizer 1KVA
5.	MM Computer Key Board
6.	TV 29"
7.	LCD 29"
8.	Laser Printer
9.	Cartridge of HP Laser Jet P-1007
10.	Cartridge of HP Laser Jet P-1505
11.	Cartridge of HP Laser Jet 6L Gold
12.	Cartridge of HP Laser Jet 1022
13.	Cartridge of HP office Jet Pro 8000
14.	Cartridge of Canon Laser Fax L220
15.	Cartridge of Brother Fax
16.	Drum Cartridge for Photocopier Xerox Model workcentre 5020
17.	Tonner for Photocopier Xerox Model workcentre 5020
18.	Cartridge of Fax cum Printer office jet K-80 black
19.	Cartridge of Fax cum Printer office jet K-80 coloured
20.	Cartridge of Fax Sharp FC71
21.	Cartridge of HP Combo Pack-21-22
22.	Ribbon Cartridge of printer Wep Dx-800
23.	Ribbon Cartridge of printer Wep Lx-800
24.	Ribbon Cartridge of Printer LQ-1050
25.	Ribbon Cartridge of Printer KXP-1150
26.	UPS 01 KVA online
27.	UPS 02 KVA online
28.	Optical Mouse
29.	Drum Cartridge for Photocopier Xerox Model Panasonic KX-FT71
30.	Fax Roll

**Annexure “B” of NIT No. 03 of 2011 Dated 11/05/2011**

**Name of the item:-** \_\_\_\_\_

<b>S.No.</b>	<b>Rate Structure (F.O.R) Stores Technical Headquarters PCR Complex Batmaloo Srinagar.</b>	<b>Unit Rate in Rs.</b>
	<ul style="list-style-type: none"><li>• Basic unit cost.</li></ul>	
	<ul style="list-style-type: none"><li>• Custom duty, rate and amount (if applicable) should be mentioned. Besides, if the item is exempted from payment of custom duty reference to relevant Govt. notification should be invariably mentioned so that custom duty exception could be arrange.</li><li>• Excise duty with rate and amount of duty (if applicable/)</li></ul>	
	<ul style="list-style-type: none"><li>• VAT/CST (rate and amount to be given)</li><li>• State Entry Tax (rate is 13.5%)</li></ul>	
	<ul style="list-style-type: none"><li>• Any other duty/charges. (please specify the rate and amount in absence of which it will not be accounted for).</li></ul>	
	<ul style="list-style-type: none"><li>• Total rate FOR Srinagar/Jammu (Inclusive of all taxes, duties and charges etc.</li></ul>	

**Note:- This Office does not issue Road permits, Excise Duty/Entry tax Certificates or concessional forms etc.**

**Inspector General of Police,  
Technical Services, J&K,  
Srinagar**

**HEADQUARTERS TECHNICAL SERVICES J&K SRINAGAR**

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The Governor,  
Jammu & Kashmir.  
Reference:

**T E N D E R F O R M**

1. Subject : - Tender for \_\_\_\_\_  
(Mention the name of the articles for which the tender is submitted)
2. Name and full postal address of the firm submitting the tender. \_\_\_\_\_  
\_\_\_\_\_
3. Addressed to: -  
\_\_\_\_\_
4. Reference: -  
\_\_\_\_\_
5. The Tender amounting to Rs. \_\_\_\_\_ has been deposited vide Crossed  
Postal Order No / Cash Receipt No. \_\_\_\_\_ dated \_\_\_\_\_  
for Rs. \_\_\_\_\_ dated \_\_\_\_\_
6. I/We agree to abide by all the conditions mentioned in Tender Notice No.  
\_\_\_\_\_ dated  
\_\_\_\_\_ issued by \_\_\_\_\_ and also  
the Terms & Conditions of the said Tender Notice given in the attached sheets (all the pages of  
which have been signed by us in token of our acceptance of the terms and conditions  
mentioned therein).
7. Goods will be delivered within a period of \_\_\_\_\_ from the date of  
receipt of firm order.

Signature of the Tenderer.

## **UPS 1 KVA ON LINE**

### **SPECIFICATIONS :-**

i) Input Range	170V to 270 Volts AC(single phase) 50 HZ
ii) Output	230 Volts AC $\pm$ 1 %
iii)Rating	01 KVA
iv) Distortion	Harmonic Distortion less than 5% on linear load
v) Operating Temperature	0 to 55°C
vi) Inverter Efficiency	>80%
vii) Genset Compatibility	UPS should be compatible with all types of Gensets.
viii) Protections	a) Output over load protection b) Output short circuit protection c) Battery under voltage protection
ix) Indications	a) Mains on/charger on b) Inverter over load c) System over load d)Battery under voltage
x) Alarms	a) Over load alarm b) Low battery alarm
xi) Battery backup	sealed maintenance free batteries for 30 min. Backup

## UPS 2 KVA ON LINE

### SPECIFICATIONS :-

i) Input Range	170V to 270 Volts AC(single phase) 50 HZ
ii) Output	230 Volts AC $\pm$ 1 %
iii)Rating	02 KVA
iv) Distortion	Harmonic Distortion less than 5% on linear load
v) Operating Temperature	0 to 55°C
vi) Inverter Efficiency	>80%
vii) Genset Compatibility	UPS should be compatible with all types of Gensets.
viii) Protections	a.) Output over load protection b) Output short circuit protection c) Battery under voltage protection
ix) Indications	a) Mains on/charger on b) Inverter over load c) System over load d)Battery under voltage
x) Alarms	a) Over load alarm b) Low battery alarm
xi) Battery backup	sealed maintenance free batteries for 30 min. Backup

## **VOLTAGE STABILIZER 1 KVA**

### SPECIFICATIONS:-

Input voltage	100 to 260 Volts AC
Output voltage	220 Volts AC
Rating	1KVA
Voltage control	Automatic
Wire used	Copper wire for both primary /secondary winding
Core	Standard core
Voltmeter	0 to 300 volt AC
Protection	i) Short circuit ii) Circuit breaker ii) Fuse

## Specifications of CVT 1KVA

1)	Input Voltage range	120 Volts to 260 Volts
2)	Output Voltage	220 Volt AC $\pm$ 1%
3)	Frequency	50 Hz
4)	Winding Material	High grade copper
5)	Type of Cooling	Air Cooling
6)	Insulation	Class A
7)	Efficiency	98% at full load
8)	Type of Operation	Fully Automatic
9)	Indication	Input on, output OK
10)	Voltage Cutoff	High/Low Voltage cut off
11)	Capacity	1000 VA.
12)	Type of Voltage correction	No wreckage in Output Voltage

## Specifications of CVT 2KVA

1)	Input Voltage range	120 Volts to 260 Volts
2)	Output Voltage	220 Volt AC $\pm$ 1%
3)	Frequency	50 Hz
4)	Winding Material	High grade copper
5)	Type of Cooling	Air Cooling
6)	Insulation	Class A
7)	Efficiency	98% at full load
8)	Type of Operation	Fully Automatic
9)	Indication	Input on, output OK
10)	Voltage Cutoff	High/Low Voltage cut off
11)	Capacity	2000 VA.
12)	Type of Voltage correction	No wreckage in Output Voltage

## Specifications of CVT 3KVA

- |     |                            |                                |
|-----|----------------------------|--------------------------------|
| 1)  | Input Voltage range        | 120 Volts to 260 Volts         |
| 2)  | Output Voltage             | 220 Volt AC $\pm$ 1%           |
| 3)  | Frequency                  | 50 Hz                          |
| 4)  | Winding Material           | High grade copper              |
| 5)  | Type of Cooling            | Air Cooling                    |
| 6)  | Insulation                 | Class A                        |
| 7)  | Efficiency                 | 98% at full load               |
| 8)  | Type of Operation          | Fully Automatic                |
| 9)  | Indication                 | Input on, output OK            |
| 10) | Voltage Cutoff             | High/Low Voltage cut off       |
| 11) | Capacity                   | 3000 VA.                       |
| 12) | Type of Voltage correction | No wreckage in Output Voltage. |

### Specifications of Multimedia keyboard,

1. 107+21 Multimedia and internet hotkeys.
2. PS2/USB Interface
3. Compatible with windows 98/xp/vista and windows 7.
4. Interface:- wired

### Specifications of optical Mouse.

1. Device type:- Optical Mouse
  2. Interface type:- PS2 or USB

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  3. **Movement Resolution**1600 dpi
  4. High-definition optical tracking
    - \* Side-to-side scrolling plus zoom
    - \* Easy setup
    - \* Contoured design
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### **Specifications of laser printer**

1. Print technology:- Laser
2. Duty cycle Monthly:- up to 5000 pages.
3. Standard printing languages:- Host based printing.
4. Standard paper trays:- 1
5. Maximum paper trays :- 1
6. Paper handling standard/input:- 150 sheet input tray.
7. Paper handling standard/output:- 100 sheet face down bin.
8. Media size:- A4,A5,A6,B5,postcards and envelops.
9. Conectivity:- Hi-Speed USB port.
10. Compatibility:- compatible with windows-98,XP,Windows vista and windows 7.
11. Power requirement:- 200-230 Volts AC

### **Specifications of 29" colour TV.**

Colour TV 29" any branded make and model is recommended with remote control device ,operating without stabilizer.

### **Specifications of LCD TV.**

LCD Tv of any branded make and model is recommended with remote control device , and operating without stabilizer.